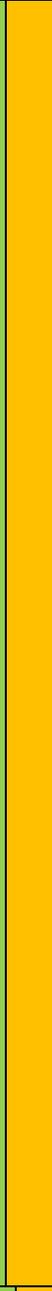
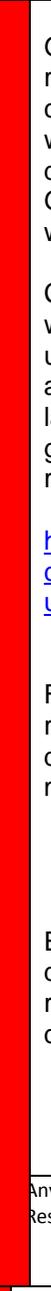


Guidance on completing this form is available in the Health & Safety Management Arrangements for Risk Assessment

Location or address	Europa Pools	Date assessment undertaken	30/09/2020	Assessment undertaken by	Martyn Robinson
Activity or situation	Swimming Teacher – Education sole use swim lessons	Review date	29/09/2021	Signature	<i>Martyn Robinson</i>

<i>Hazard Ref</i>	<i>Hazard</i>	<i>Who Can be Harmed and How?</i>				<i>What controls exist to reduce the risk? Have you followed the Hierarchy of controls Eliminate, substitute, engineering, administration and finally Personal protection equipment?</i>				<i>Further Action: this should be included in the action plan overleaf.</i>
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Hazard reference	Hazard See appendix 2 - H&S Management Arrangements for Risk Assessment)	Who can be harmed and how See appendix 2 -H&S Management Arrangements for Risk Assessment)	Likelihood	Severity	Risk score	What controls exist to reduce the risk? Have you followed the hierarchy of controls (eliminate, substitute etc.) (See appendix 3 in H&S Management Arrangements for Risk Assessment)	Likelihood	Severity	Risk score	Any further action Responsible person
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Hazard Ref	Contracting and spreading of infection (General Hazard	Swimmers / Swimming Instructors/ parents / members of public.	  	<p>To minimise the risk of transmission anyone taking part in the swim Wirral lessons will confirm at entry to the facility that they are not suffering from any Covid symptoms. Anyone who suspects they may be suffering from Covid symptoms or is generally unwell should not visit the swimming lesson in any capacity.</p> <ul style="list-style-type: none"> • Strict Hygiene rules within the facility to be implemented. <ul style="list-style-type: none"> ◦ Signage will be in place to direct all users of the facility ◦ Sanitise /wash hands on entry. • Hand sanitiser to be available at entrance / exit to building. • Try to avoid close contact with pupils who are unwell. • Clean and disinfect frequently touched objects and surfaces. • Start and finish times to be staggered. <p>Persons worried about symptoms should use the NHS 111 and apply for a Covid19 test. They should only call 111 if they cannot get help online, and NOT go to their GP or other healthcare centre.</p>	  	<p>Guidance and recommended risk control measures will be sourced directly from the GOV.UK website wherever possible.</p> <p>Control measures will be revised and updated as applicable when the latest government guidance is released.</p> <p>https://www.nhs.uk/conditions/coronavirus-covid-19/</p>
	Social distancing while entering premises and pool hall	Swimmers/Swimming instructors/		<ul style="list-style-type: none"> • The school will arrive initially through the main entrance following the one way system into the group change. • Each facility will have the display a Track & Trace QR Poster visible throughout the facility • Schools will be encouraged to download the test and trace app • Schools will arrive in their own bubble • All equipment will be sanitised after each use 		<p>Facility staff to reinforce social distancing message.</p>
	Cross contamination	Swimming instructors/ school pupils		<p>Equipment disinfected using recommended disinfectant</p>		
	Hazard See appendix 2 - H&S Management Arrangements for Risk Assessment)	Who can be harmed and how See appendix 2 -H&S Management Arrangements for Risk Assessment)		<p>What controls exist to reduce the risk? Have you followed the hierarchy of controls (eliminate, substitute etc.) See appendix 3 in H&S Management Arrangements for Risk Assessment)</p>		<p>Any further action Responsible person</p>

	Slips trips fall	Pupils, staff School designated representatives. on poolside they may trip on left out equipment	4	4	16	<ul style="list-style-type: none"> Non slip floor surfaces. Effective cleaning and clearing schedules & inspections. Ongoing continual checks by staff Clear floor walkways. 	1	4	4	Daily inspection of pool area Update NOP / EAP
	Pool Design i.e. Blind spots, glare	Pupils, staff and School designated representatives on poolside may trip on left out equipment	4	4	20	<ul style="list-style-type: none"> Competent & trained staff. Qualification renewed every 2 years. Ongoing staff training. Staff movements if glare apparent at a given time All pool visible at all times. 	1	5	5	Daily inspection of pool area Update NOP / EAP
	Pool inlets and Outlets	Pupils and staff	4	5	20	<ul style="list-style-type: none"> Inlets and outlets of the pool circulation system have suitable covers to prevent limbs and fingers getting trapped. Undue suction is not created which would result in a body being held against a grill. There are no exposed sharp edges. 	1	4	4	Daily inspection of pool area
	Insufficient lighting	Pupils, staff School designated representatives. Could be injured by impact injury due to insufficient lighting.	3	4	12	<ul style="list-style-type: none"> Regular monitoring by staff and maintenance program in operation via asset management <p>If all areas including the bottom of the pool cannot be seen then no lessons can commence without remedial action.</p>	3	2	6	Update NOP / EAP
	Pool Access ladders	Pupils may injury themselves by missing a step, causing	3	3	9	<ul style="list-style-type: none"> Regular inspections of the steps. No sharp edges or damaged steps. Visual inspections daily, recorded monthly. 	1	4	4	Daily inspection of pool area

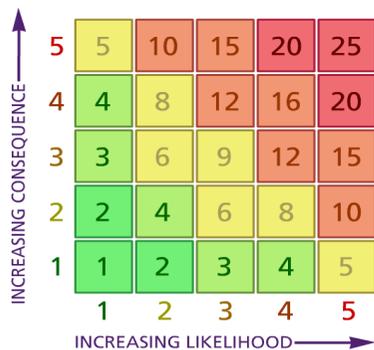
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	Overcrowding.	Overcrowding can happen due to the schools not adhering to our strict numbers policy this can lead to disruptive behaviour due to the school being turned away.	3	4	12	<ul style="list-style-type: none"> All Swimming Instructors will be level 2 qualified Team leader ensures that lesson planning is conducted in accordance to advised numbers in "Safe Supervision" publication. 1 Group operating in small pool and a maximum of 2 group in the main pool at any one time. Swimming Instructors to monitor numbers of pupils in their class in accordance with their class register and supervising limits. Overcrowding is controlled if agreement can be reached with the school that pupils be split into two separate sessions within the time allocated session. If not access is refused. <p>A maximum number of pupils to supervision ratio will be in accordance with the day one assessment undertaken by the swimming instructors and in compliance with the safe supervision guidelines "Swim England Safe Supervision of Programmed Swimming Lessons and Training Sessions which is produced and endorsed by Swim England, Scottish Swimming, Swim Wales, the Chartered Institute for the Management of Sport and Physical Activity (CIMSPA), The Royal Life Saving Society UK (RLSS), the Institute of Swimming (IoS), the Association for Physical Education (AfPE) and the Swimming Teachers' Association (STA).</p> <p>This is also supplemented by compliance to the supervision guidelines HSG179 fourth edition (2018).</p>	2	3	6	Booking system control
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	<p>Pupils impact injury from sides of pools</p> <p>Nervous or frightened pupil. Pupils.</p> <p>Panicking</p> <p>Horseplay between pupils</p> <p>Swimmers within the lesson</p> <ul style="list-style-type: none"> • Potential Drowning • Fighting • Pupils not paying attention • Disruptive Behaviour 	<p>Pupils within the lesson may become agitated and stressed could result in swallowing water or impact injuries.</p>	2	4	8	<ul style="list-style-type: none"> ▪ Class assessments ▪ All Swimming Teacher are qualified to NPLQ pool lifeguard (PLG version 8) ▪ The Lifeguard will have a suitable rescue aid for immediate action in an emergency i.e. a torpedo buoy. Throw ropes, Reach poles and throw bags are made available at all locations within the pool area. ▪ Swimming Teacher will be qualified to ASA Level 2. ▪ Swimming Teacher teaching beginners will not teach in the water as per Swim England, BALPE and afPE recommendations. Beginner classes' minimum of 6 with AOT module 1 or 12 Swimming Teacher. For pupils who are not beginners the Swimming Teacher can deliver to a group of 15.Both the Swimming Teacher or AOT Module 1 will deliver the lesson from the poolside. ▪ As there is no guarantee that the schools representative is NPLQ qualified a third Swimming Teacher, or APO or duty officer would need to be assigned to the education-swimming lesson as a lifeguard. ▪ The education lessons will take place either in the small pool (non swimmers) or in the main pool being taught in widths. ▪ Classes are restricted under the governing body Recommendations to provide a stricter supervision and more control of the education lesson ▪ Day one assessments will take place 5 pupils at a time across the pool. ▪ Although the programme is continual assessment, Swimming Teacher will assess the school pupils on day 1 with the final national curriculum on day 10 of the education programme. This gives more time to delivering the programme focusing on skills required to achieve the stages of the National curriculum. 	3	2	6	<p>Swimming office to ensure correct pupil level ratio within class and rectify any changes needed through communication with Edsential.</p> <p>Adjust work rotas to accommodate.</p>
Hazard reference	Hazard See appendix 2 - H&S Management Arrangements for Risk Assessment)	Who can be harmed and how See appendix 2 -H&S Management Arrangements for Risk Assessment)	Likelihood	Severity	Risk score	What controls exist to reduce the risk? Have you followed the hierarchy of controls (eliminate, substitute etc.) (See appendix 3 in H&S Management Arrangements for Risk Assessment)	Likelihood	Severity	Risk score	Any further action Responsible person

	Changing Rooms	Possible interaction between users either entering or leaving Wet changing rooms				<ul style="list-style-type: none"> Social distancing in force throughout the facility Users will receive a number corresponding to a changing cubicle All users advised to arrive for their lesson "Beach Ready" Cubicles will be numbered to minimise user interaction One way system in operation entering and exiting from wet change 				Signage instructing users to enter and exit wet change. Numbers issued to user that will correspond to allocated cubicle
	Safeguarding issue	Pupils within the lesson	1	4	4	<ul style="list-style-type: none"> All Swimming Teachers along with Lifeguards are DBS checked and subscribed to the UPDATE SERVICE. School representatives monitor changing rooms Changing room sole use/ no public overlap 	1	4	4	HR policy- Safeguarding in Safer Recruitment & Employment Policy
	Emergency situation.	Pupils, staff School designated representatives. Gas release Fire Bomb threat. Structural failure Faeces Vomit Spinal Injury Violence towards Staff / Public				<ul style="list-style-type: none"> The Lifeguard will react to any given incident whilst delivering the lesson. The Lifeguard/ Swimming Teacher will alert the other members of the team by use of whistle or poolside emergency alarm. The appropriate action with the assistance of the team and school representatives will be taken. Pupils would be accompanied to a point away from the poolside (or to evacuate the building) amid the emergency. 	1	4	4	Swimming Teacher induction. NOP/EAP Risk Assessment reviewed annually, shared with Edsential and Schools



Who can be harmed and how See appendix 2 -H&S Management Arrangements for Risk Assessment)	Likelihood	Severity	Risk score	What controls exist to reduce the risk? Have you followed the hierarchy of controls (eliminate, substitute etc.) (See appendix 3 in H&S Management Arrangements for Risk Assessment)	Likelihood	Severity	Risk score	Any further action Responsible person
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Risk Rating	Action Required
17 - 25	Unacceptable – stop activity and make immediate improvements
10 – 16	Tolerable – but look to improve within specified timescale
5 – 9	Adequate – but look to improve at review
1 – 4	Acceptable – no further action but ensure controls are maintained

- (1) List hazards **something with the potential to cause harm** here
- (2) List groups of people who are especially at risk from the significant hazards which you have identified
- (3) List existing controls here or note where the information may be found. Then try to quantify the level of risk **the likelihood of harm arising** that remains when the existing controls are in place based on the number of persons affected, how often they are exposed to the hazard and the severity of any consequence. Use this column to list the controls that you might take and develop all or some of that list into a workable action plan. Have regard for the level of risk, the cost of any action and the benefit you expect to gain. Agree the action plan with your team leader and make a note of it overleaf. If it is agreed that no further action is to be taken this too should be noted.

Likelihood:

- 5 – Very likely
- 4 – Likely
- 3 – Fairly likely
- 2 – Unlikely
- 1 – Very unlikely

Consequence:

- 5 – Catastrophic
- 4 – Major
- 3 – Moderate
- 2 – Minor
- 1 – Insignificant

Particulars	
Owner/Employer/ Workplace:	Wirral Council
Nominated Person Responsible for Fire Safety on the Premises:	Team Leader (overall responsibility), Duty Managers
Telephone Number:	Team Leader
General Description Of The Premises	
Contracting and spreading of infection (General Hazard)	
Times the premises are in use	Monday to Friday: Saturday: Sunday:

Hazard reference	Hazard See appendix 2 - H&S Management Arrangements for Risk Assessment)	Who can be harmed and how See appendix 2 -H&S Management Arrangements for Risk Assessment)	Likelihood	Severity	Risk score	What controls exist to reduce the risk? Have you followed the hierarchy of controls (eliminate, substitute etc.) (See appendix 3 in H&S Management Arrangements for Risk Assessment)	Likelihood	Severity	Risk score	Any further action Responsible person
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